

Calendar of Surveys Edison College 2008-2009	Responsible Unit/ Contact	Instrument Received by IR&P	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	USE OF RESULTS
Collegewide Surveys															
Student Review of Instruction (SIR II) <i>(all classes each Fall semester; classes taught by adjunct faculty in Spring and Summer semesters)</i>	<i>VP - Academic and Student Affairs</i>	Yes													
Survey of Entering Student Engagement (SENSE)	<i>Institutional Research and Planning, Kevin Shriner</i>	Yes	Random Class Selection		Administer Survey							Analyze Survey Results	Distribute Results		
Student Services Satisfaction Survey (Annual)	<i>Dean of Student Success and Enrollment, Kevin Coughlin</i>		Administer Survey		Analyze Survey Results	Distribute Results	Administer Survey		Analyze Survey Results	Distribute Results				Administer Survey	

Calendar of Surveys Edison College 2008-2009	Responsible Unit/ Contact	Instrument Received by IR&P	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	USE OF RESULTS	
Departmental Surveys (Academic)																
<i>Library Bibliography Instruction Class Survey (Each Semester)</i>	<i>Learning Resources Center, Mary Faulkner</i>	Yes			Survey Administration: Bibliographic instruction classes				Survey Administration; Bibliographic instruction classes				Survey Administration; Bibliographic instruction classes			
<i>Library Weekend User Survey (periodic)</i>	<i>Learning Resources Center, Mary Faulkner</i>	Yes	Survey Administration: Users of weekend library services; random weekends													
<i>AS Program Employer Surveys - Graduate, Employer and Program (Annual)</i>	<i>Cardiovascular Technology, Jeff Davis</i>	Yes	Evaluate results from previous year and determine changes to program curriculum, course sequencing/scheduling, and instruction.	Propose program and course changes to Curric-ulum Com-mittee.	After approval of curriculum changes, implement changes the following term or academic year.	Clinical affiliate survey distributed	Propose resource needs to approp-riate funding source (e.g., budget grant).	After approval of funding, implement changes in the new budget year.	Survey program graduates and employers immediately upon graduation (June) and employers 6-12 months after graduation. Survey program resources in June each year (students, program faculty and the medical director).							
<i>AS Program Graduate/Employer Survey (Annual)</i>	<i>Nursing, Dr. Mary Lewis</i>	Yes	Evaluate results from 2007- 2008 and determine changes to program curriculum, course sequencing/scheduling, and instruction	Propose program and course changes to Curric-ulum Com-mittee.	After approval of curriculum changes, implement changes the following term or academic year.		Propose resource needs to appropriate funding source (e.g., budget, grant).	After approval of funding, implement changes in the new budget year.	Survey program graduates and employers immediately upon graduation (June) and employers 6-12 months after graduation.							
<i>AS Student, Graduate/ Employer Surveys (Annual)</i>	<i>Business and Technology, Denette Foy</i>	Yes				Administer Survey	Analyze Data	Recom- mend Improve- ments to institution wide programs								
<i>Public Service Programs follow-up on program graduates and leavers</i>	<i>Public Service Programs, Kim Gresham</i>	Yes						Request address information from Planning and Research	Survey Administration: Mail surveys to graduates/ leavers/ employers of the Public Services programs (Criminal Justice, Crime Scene, Paralegal, Fire Science, EMS)	Analyze data and discuss data with Public Safety faculty						
<i>Work Experience Population Profile Survey</i>	<i>Work Experience Coordinator, Lana Hoffman</i>				Survey Administration Student/Employee				Survey Administration Student/Employee				Survey Administration Student/Employee			

Calendar of Surveys Edison College 2008-2009	Responsible Unit/ Contact	Instrument Received by IR&P	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	USE OF RESULTS
Departmental Surveys (Student Services)															
<i>New Student Orientation Evaluation</i>	<i>Academic Support Programs, Pat Newell</i>														
Departmental Surveys (Administration)															
<i>Technology Services Help Desk Survey (Ongoing)</i>	<i>Technology Services, Mark Trask</i>	Yes						SGA Technology Quick Survey							Eight technology (help desk, computer labs, internet access) questions received an average of 4 out of 5 (Scale: 5=Very Satisfied to 1 = Not Satisfied.)