



<input type="checkbox"/> Approved _____ <i>Authorized Signature/Date</i>
<input type="checkbox"/> Denied _____
Comments: _____

**2009 - 2010
PETITION FOR INDEPENDENT CHANGE OF CIRCUMSTANCES**

Name _____ Student I.D. No _____
Last First Middle

Mailing Address _____

Phone (Home) _____ (Work) _____

Please complete this form if you have already applied for financial aid **and** there has been a change in your family circumstances which has caused a significant decrease in your 2009 taxable or non-taxable income. This must be submitted **before** your financial aid award has been finalized. A change of income does not qualify for special circumstances. You must meet one of the following conditions.

- I. Student/Spouse Income Information:** *Check one of the following items if your/your spouse's income will be less in 2009 than in 2008 for any of the following reasons:*
- A. Involuntary loss of employment (*attach a copy of proof of unemployment benefits*)
Date employment ended _____
 - B. Change of employment status from full time to part time
 - I worked full time (at least 35 hours per week) for four (4) months or more in 2008 or 2009 but am no longer working full time.
 - My spouse worked full time (at least 35 hours per week) for four (4) months or more in 2008 or 2009 but is no longer working full time.
 - C. Disability of student (*attach medical documentation as proof*)
 - D. Loss of untaxed income or benefit:
 - I received untaxed income or benefits (i.e. unemployment compensation, Social Security, AFDC, etc.) in 2008 but have completely lost that income or benefit in 2009.
 - My spouse received untaxed income or benefits in 2008 but has completely lost that income or benefit in 2009.
Date untaxed income or benefit ended: _____
What income or benefit was lost? _____
Projected **total** untaxed income or benefit(s) to be received by student and spouse for 2008: _____
 - E. Separation or Divorce
 - My spouse and I separated or divorced after I applied for financial aid.
Indicate date: _____
(*attach a copy of the divorce decree or legal proof of separation*)

- F. Death of Spouse
 My spouse became deceased after I applied for financial aid.
(attach a copy of the death certificate)
- G. One-Time Income
 I have experienced a reduction in income for 2009 due to income I received only once (i.e., inheritance, moving expense allowance, back year Social Security payments, IRA or pension distribution *(attach documentation for proof)*). Please state one-time income
- E. Other _____

II. Estimated 2009 Income: Please complete the following income information for January 1, 2009 through December 31, 2009.

<i>Student</i>	<i>Spouse</i>	
\$ _____	_____	Income from work (wages, salaries, tips, severance pay, etc.)
_____	_____	Other Taxable Income (unemployment comp., pension, etc.)
_____	_____	Untaxed Social Security Benefits
_____	_____	ADC/AFDC
_____	_____	Child Support Received
_____	_____	Other Untaxed Income
\$ _____	_____	Total

Supporting Documentation MUST Be Attached To Show Estimated Income
 (i.e., paycheck stub, benefit statement, etc.)

If this form is filed between January 1 and February 26, 2010, signed copies of your and your spouse's 2009 income tax returns must be attached. Appeals for special circumstances will not be accepted after February 26, 2010.

I declare under penalty of perjury that the information provided above is true and correct. I understand if I knowingly make any false statement or misrepresentation, further financial assistance may be denied and repayment of current assistance may result.

Student/Spouse Signatures: *Everyone giving information on this form must sign below. If you do not sign the form, it will be returned to you unprocessed.*

Student Signature _____ *Date*

Spouse Signature _____ *Date*