

**EDISON COLLEGE
PARALEGAL STUDIES
ASSOCIATE IN SCIENCE DEGREE**

**PARALEGAL STUDIES
(LEGAL ASSISTING)**

The Paralegal Studies program is designed for students seeking a professional career in a law-related field. The program trains students in many diverse areas of law. Subjects include legal research and writing, real estate law, criminal law, family law, wills and trusts, torts, and litigation. The Edison College Paralegal Studies Program is approved by the American Bar Association.

Program graduates will be specialists who can manage law office operations, assume certain routine duties of attorneys and directly assist attorneys in handling legal problems. Other roles may include legal research, developing new procedures, and drafting documents.

Paralegals and legal assistants may not act as, or represent themselves as lawyers. Graduation from the Edison Associate in Science degree program in Paralegal Studies does not qualify students to practice law, sit for a state bar examination, nor allow them to represent themselves as lawyers.

Paralegals and legal assistants should acknowledge the American Bar Association definition of a paralegal or legal assistant as “a person, qualified by education, training or work experience who is employed or retained by a lawyer, law office, corporation, government agency or other entity and who performs specifically related substantive legal work for which a lawyer is responsible.”

Students intending to continue toward a Bachelor’s degree are encouraged to choose electives recommended for university transfer.

**EDISON COLLEGE
PARALEGAL STUDIES – Code: AS PARA
ASSOCIATE IN SCIENCE DEGREE**

COURSE PREREQUISITES: Refer to specific course descriptions listed in the current Catalog.

Ex: MAT 1033 is prerequisite to MGF 1106.

PROGRAM PREREQUISITES: None

GENERAL EDUCATION REQUIREMENTS:

			Credit Hours		
ENC	1101	Composition I	3	Fall	_____
ENC	1102	Composition II	3		_____
SPC	1600	Fundamentals of Speech Communication	3	Spring	_____
MGF	1106	Mathematics for Liberal Arts I or higher mathematics	3		_____
		*Humanities Elective	3		_____
		(PHI 2600 Ethics recommended)			
		*Social Science Elective	3	Sum A	_____
		TOTAL	18	Sum B	_____

DEGREE CORE REQUIREMENTS:

			Credit Hours		
BUL	2241	Business Law I	3	Fall	_____
CJL	2100	Criminal Law	3		_____
CGS	1100	Microcomputer Skills	4	Spring	_____
PLA	2942	Paralegal Internship	3		_____
PLA	1003	Introduction to Paralegal Studies	3		
PLA	1103	Legal Research and Writing I	3		
PLA	2114	Legal Research and Writing II	3		
PLA	2200	Litigation	3		
PLA	2202	Torts	3		
PLA	2600	Wills, Trusts, and Probate	3		
PLA	2610	Real Estate Law	3		
PLA	2800	Family Law	3		
		TOTAL	37		
		Electives	9		
		TOTAL	64		

Note: Students intending to transfer to a Bachelor's Degree program should refer to the transferring institution for recommendations on elective coursework.

NAME	ID#
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Academic Advisor	Date
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Kim Gresham	B-122	(239) 489-9024
Contact	Office	Phone

Any courses taken through the Department of Learning assistance are non-transferable. These courses include:

REA 9001	ENC 9010	MAT 9002
REA 9002	ENC 9020	MAT 9012
REA 9003	ENC 9021	MAT 9020
		MAT 9024

*Courses specified as Humanities, Social Science, and Mathematics must be selected from courses listed in the College Catalog for AA degree requirements, under the respective categories in the General Education Program Guide.